



ELTAF Associated Institutions

ELTAF offers **Associated Institution** status, a type of membership for language schools, *Volkshochschulen*, company training departments and other educational and training institutions which employ English language teachers.

While **ELTAF**'s primary function remains the support and development of individual teachers (whom we encourage to become full members), we hope to strengthen cooperation and communication between **ELTAF** and ELT organizations by offering this institutional option.

Associated Institutions (AIs) receive the following benefits:

- three copies of the **ELTAF Newsletter** three times a year
- participation of 2 representatives from the management or teaching staff in each of the **ELTAF** workshops which are held in Frankfurt/Main about 5 -6 times a year.
- free, unlimited access to the **ELTAF Jobs Hotline** service; **AIs** may call the **Hotline** when searching for teachers and their request (location, type of course, etc.) will be passed on to **ELTAF**'s internal e-mail list
- free announcements in the "Looking for Teachers" section in each issue of the **Newsletter** - a savings of €30 for each announcement published.

The cost of **Associated Institution** status is €110 per year, which covers all of the above benefits for one institution and mailing address. Please note, however, that this type of membership does not entitle institutions to obtain a list of the individual members of **ELTAF** or to vote at the AGM.

To apply to become an **Associated Institution**, please complete the details on the attached form and return it to me at my address below.

If you have any questions about becoming an **Associated Institution**, please don't hesitate to contact me.

Sincerely,

Barbara Born
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